

CITY OF GIRARD
MEETING OF THE CITY COUNCIL
November 12, 2019
5:30 PM

A Great Place to Call Home...

CALL MEETING TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF THE AGENDA

CONSENT AGENDA

- | | |
|--|--------------|
| A. Approval of Appropriations Ordinance 2019-23 | \$319,405.06 |
| Approval of Purchases over \$10,000 | |
| gWorks (Office Software) | \$ 11,602.10 |
| GNBank (Backhoe Lease) | \$ 10,690.70 |
| KS Dept of Transportation (Drainage Ditch Ozark/K-47) | \$ 21,000.00 |
| State Treasurer (G.O. Bond Series 2014) | \$206,537.50 |
| B. Approval of minutes for the October 28th meeting | |



PUBLIC FORUM

REGULAR BUSINESS

- A.** Service Awards
 - Terry Wray – 15 years, Justin Waldren – 20 years, Brandon Foraker – 20 years
- B.** Consider Comprehensive Plan
- C.** Consider purchase of body cams and tasers for the Police Department
- D.** Discussion of Personnel Manual revisions
- E.** Discussion of brush pile and brush pick ups
- F.** Executive session for nonelected personnel to discuss employee evaluations, bonuses, merit increases, policy and procedure as pertain to specific employee
 - Recommend 20-minute executive session including Council, Mayor, City Attorney, City Administrator on-call

GOVERNING BODY COMMENTS

Council President Lucas Stansbury
Council Member Bill Huston
Mayor Mickey Pyle

Council Member Sheldon DeLange
Council Member Mike West

EXECUTIVE SESSIONS

Nonelected Personnel – 20 minutes

ADJOURNMENT

INVOICE	LN	DIST ID	DUE DATE	REFERENCE	PAID AMT	CHECK NO		
		8 ACE HARDWARE						
69238	1	001	11/08/19	SS Clamp/Couple Galv	25.09	55579		
69238	2	001	11/08/19	RV Antifreeze	9.00	55579		
69238	3	001	11/08/19	Trash Bags/Credit	19.98	55579		
69238	4	002	11/08/19	Fasteners E-1	8.88	55579		
69238	5	002	11/08/19	Clear Spray Paint	12.39	55579		
69238	6	300	11/08/19	Antifreeze/Lock	18.11	55579		
69238	7	302	11/08/19	Black Spray Paint/Heater	60.45	55579		
69238	8	302	11/08/19	SawZall Blades	8.99	55579		
69238	9	302	11/08/19	1/2 PVC & 3/4 PVC Thread	2.64	55579		
69238	10	303	11/08/19	Light Switch	3.02	55579		
				** TOTAL **	168.55	168.55	.00	168.55
				** VENDOR TOTAL **	168.55	168.55	.00	168.55
		50 ANIXTER INC						
4256020-02	1	303	11/08/19	Remaining Bal for Bolts Insulator PO#68593	209.77	55580		
4256020-02	2	303	11/08/19	Taxes	19.58	55580		
				** TOTAL **	229.35	229.35	.00	229.35
				** VENDOR TOTAL **	229.35	229.35	.00	229.35
		57 AIRE MASTER OF AMERICA INC						
6289499	1	001	11/08/19	October Services	20.69	55581		
				** VENDOR TOTAL **	20.69	20.69	.00	20.69
		64 APPLIED CONCEPTS INC						
356047	1	002	11/08/19	Replace Antenna to Radar	327.25	55582		
				** VENDOR TOTAL **	327.25	327.25	.00	327.25
		119 B&L WATERWORKS SUPPLY, INC.						
120175	1	302	11/08/19	Balances from PO's 68991 68814/68679/68772868649	1782.92	55583		

INVOICE	LN	DIST ID	DUE DATE	REFERENCE	PAID AMT	CHECK NO		

119 B&L WATERWORKS SUPPLY, INC.								
123592	1	301	11/08/19	15x12 Transition Fernco	189.73	55583		
123592	2	301	11/08/19	S/H	100.00	55583		
				** TOTAL **	289.73	289.73	.00	289.73
125078	1	302	11/08/19	10x12 PVC Clamp	620.01	55583		
125078	2	302	11/08/19	10x15 PVC Clamp	713.43	55583		
				** TOTAL **	1333.44	1333.44	.00	1333.44
				** VENDOR TOTAL **	3406.09	3406.09	.00	3406.09
135 BRUMBACK SERVICE CENTER								
69239	1	303	11/08/19	F150 Ford Oil Change	50.24	55584		
				** VENDOR TOTAL **	50.24	50.24	.00	50.24
202 CRAWFORD COUNTY LUMBER								
69261	1	001	11/08/19	Posts 4x4x8/2x6x20/Screw	309.73	55585		
69261	2	001	11/08/19	Galv Flashing	99.50	55585		
69261	3	001	11/08/19	Bal Forward	14.00	55585		
69261	4	301	11/08/19	80# Concrete	23.45	55585		
				** TOTAL **	446.68	446.68	.00	446.68
				** VENDOR TOTAL **	446.68	446.68	.00	446.68
206 CRAW KAN TELEPHONE CO								
69244	1	001	11/08/19	October Charges due in N	1079.90	55586		
69244	2	002	11/08/19	October Charges due in N	287.07	55586		
69244	3	002	11/08/19	October Charges due in N	266.59	55586		
69244	4	300	11/08/19	October Charges due in N	260.33	55586		
69244	5	001	11/08/19	October Charges due in N	172.80	55586		
69244	6	001	11/08/19	October Charges due in N	95.39	55586		
69244	7	301	11/08/19	October Charges due in N	323.52	55586		
69244	8	302	11/08/19	October Charges due in N	235.51	55586		
69244	9	303	11/08/19	October Charges due in N	188.74	55586		

INVOICE	LN	DIST ID	DUE DATE	REFERENCE	PAID AMT	CHECK NO			
		206 CRAW KAN TELEPHONE CO							
				** TOTAL **	2909.85	2909.85	.00	2909.85	
				** VENDOR TOTAL **	2909.85	2909.85	.00	2909.85	
		238 CR CO SHERIFF							
69222	1	002	11/08/19	Prisoner Care Sept 2019	50.00	55587			
				** VENDOR TOTAL **	50.00	50.00	.00	50.00	
		278 CALL'S SERVICE							
69248	1	001	11/08/19	Oil change	41.00	55588			
69248	2	001	11/08/19	Tire Repair	13.98	55588			
69248	3	001	11/08/19	Tire Repair	13.00	55588			
69248	4	002	11/08/19	Hankook Tire 225/170 R19	560.50	55588			
69248	5	300	11/08/19	Service Truck	48.00	55588			
69248	6	300	11/08/19	Tiare Repair	3.00	55588			
69248	7	302	11/08/19	Tire Repair	13.00	55588			
				** TOTAL **	692.48	692.48	.00	692.48	
				** VENDOR TOTAL **	692.48	692.48	.00	692.48	
		299 CULLIGAN OF JOPLIN							
153478	1	001	11/08/19	Inv#153478	3.25	55589			
153478	2	002	11/08/19	Inv#153478	3.25	55589			
				** TOTAL **	6.50	6.50	.00	6.50	
				** VENDOR TOTAL **	6.50	6.50	.00	6.50	
		301 J.D. DICKINSON COMPRESSORS							
19432	1	302	11/08/19	Modification new air com to match up to Westar	839.10	55590			
				** VENDOR TOTAL **	839.10	839.10	.00	839.10	
		331 GWORKS							

INVOICE	LN	DIST ID	DUE DATE	REFERENCE	PAID AMT	CHECK NO		
		331		GWORKS				
IM-INV-243	1	001	11/08/19	Annual License/Support F	11602.10	55591		
				** VENDOR TOTAL **	11602.10	11602.10	.00	11602.10
		400		ETTINGERS				
69208	1	002	11/08/19	Printer cartridges	80.00	55592		
69208	2	001	11/08/19	HP 65XL/Canon 240XL	160.00	55592		
69208	3	303	11/08/19	Brother PC201/Canon 245X	80.00	55592		
				** TOTAL **	320.00	320.00	.00	320.00
69227	1	001	11/08/19	Copy Paper	349.90	55592		
69258	1	001	11/08/19	Eraser/Correction Tape/H	36.89	55592		
69258	2	301	11/08/19	Cannon 240XL (Blk) ink c	22.99	55592		
				** TOTAL **	59.88	59.88	.00	59.88
				** VENDOR TOTAL **	729.78	729.78	.00	729.78
		600		GIRARD AUTO PARTS				
69240	1	001	11/08/19	Starter-Spreader/Thcknss	81.88	55593		
69240	2	001	11/08/19	Antifreeze/wipers/handle	44.50	55593		
69240	3	001	11/08/19	Bearing	9.04	55593		
69240	4	002	11/08/19	Fuse	5.16	55593		
69240	5	002	11/08/19	Pin Stripping	9.69	55593		
69240	6	002	11/08/19	Fuel Line/Cleaner	5.41	55593		
69240	7	002	11/08/19	Wax	6.49	55593		
69240	8	300	11/08/19	Seafoam/Belt for mower	56.47	55593		
69240	9	303	11/08/19	Skidster Cylinder	153.96	55593		
69240	10	303	11/08/19	Mower Blades	75.30	55593		
				** TOTAL **	447.90	447.90	.00	447.90
				** VENDOR TOTAL **	447.90	447.90	.00	447.90
		602		GIRARD LIBRARY				
69230	1	021	11/08/19	Ad Valorum monies	3329.44	55594		

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602 GIRARD LIBRARY								
				** VENDOR TOTAL **	3329.44	3329.44	.00	3329.44
608 GNBANK								
69220	1	303	11/08/19	2018 Backhoe Lease Payme	10690.70	55595		
				** VENDOR TOTAL **	10690.70	10690.70	.00	10690.70
611 GIRARD ANIMAL HOSPITAL								
372425	1	002	11/08/19	Invoice# 372425 Oct Char	955.00	55596		
				** VENDOR TOTAL **	955.00	955.00	.00	955.00
624 G & W FAMILY SUPER								
69233	1	001	11/08/19	Water	14.95	55597		
69233	2	001	11/08/19	Water/TP	10.29	55597		
69233	3	302	11/08/19	Paper Towels/Trash Bags	14.97	55597		
				** TOTAL **	40.21	40.21	.00	40.21
				** VENDOR TOTAL **	40.21	40.21	.00	40.21
655 GOVCONNECTION INC								
24910834.01-W1	1	001	11/08/19	Antivirus (BitDefender)	462.20	55599		
24910834.01-W1	2	001	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	3	001	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	4	002	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	5	002	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	6	300	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	7	301	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	8	302	11/08/19	Antivirus (BitDefender)	231.10	55599		
24910834.01-W1	9	303	11/08/19	Antivirus (BitDefender)	231.10	55599		
				** TOTAL **	2311.00	2311.00	.00	2311.00
24918380.02-W1	1	001	11/08/19	New Office Server	448.74	55599		
24918380.02-W1	2	001	11/08/19	New Office Server	224.38	55599		

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655 GOVCONNECTION INC								
24918380.02-W1	3	001	11/08/19	New Office Server	224.38	55599		
24918380.02-W1	4	002	11/08/19	New Office Server	224.37	55599		
24918380.02-W1	5	002	11/08/19	New Office Server	224.37	55599		
24918380.02-W1	6	300	11/08/19	New Office Server	224.38	55599		
24918380.02-W1	7	301	11/08/19	New Office Server	224.38	55599		
24918380.02-W1	8	302	11/08/19	New Office Server	224.38	55599		
24918380.02-W1	9	303	11/08/19	New Office Server	224.38	55599		
				** TOTAL **	2243.76	2243.76	.00	2243.76
				** VENDOR TOTAL **	4554.76	4554.76	.00	4554.76
700 HEIDRICKS TV & APPLIANCE								
69229	1	303	11/08/19	Chainsaw MS 193T	349.99	55600		
69229	2	303	11/08/19	Taxes	32.90	55600		
				** TOTAL **	382.89	382.89	.00	382.89
				** VENDOR TOTAL **	382.89	382.89	.00	382.89
715 HFE PROCESS INC.								
8388	1	301	11/08/19	Thunderbolt Contactor	355.64	55601		
8388	2	301	11/08/19	Shipping	16.89	55601		
				** TOTAL **	372.53	372.53	.00	372.53
				** VENDOR TOTAL **	372.53	372.53	.00	372.53
728 HAWKINS, INC								
4601364	1	302	11/08/19	Chlorine	1539.79	55602		
				** VENDOR TOTAL **	1539.79	1539.79	.00	1539.79
730 HAYNES EQUIPMENT COMPANY, INC								
68911	1	302	11/08/19	Under Drain Strainer	3520.00	55603		
				** VENDOR TOTAL **	3520.00	3520.00	.00	3520.00
736 HECKERT CONSTRUCTION CO., INC.								

INVOICE	LN	DIST ID	DUE DATE	REFERENCE	PAID AMT	CHECK NO		
				736 HECKERT CONSTRUCTION CO., INC.				
4662	1	041	11/08/19	Hot Mix/Asphalt	460.04	55604		
				** VENDOR TOTAL **	460.04	460.04	.00	460.04
				1012 KANSAS ONE-CALL SYSTEMS, INC				
9100251	1	302	11/08/19	Monthly Locates for Oct	25.20	55605		
9100251	2	303	11/08/19	Monthly Locates for Oct	25.20	55605		
				** TOTAL **	50.40	50.40	.00	50.40
				** VENDOR TOTAL **	50.40	50.40	.00	50.40
				1053 KS DEPT OF TRANSPORTATION				
019KA-4755-01	1	041	11/08/19	Matching Funds K47/Ozark	21000.00	55606		
				** VENDOR TOTAL **	21000.00	21000.00	.00	21000.00
				1203 MATHIS DRUG STORE				
69219	1	002	11/08/19	GNP Meter Tru	30.00	55607		
69219	2	002	11/08/19	GNP True RX	6.99	55607		
69219	3	002	11/08/19	S/H	3.14	55607		
				** TOTAL **	40.13	40.13	.00	40.13
				** VENDOR TOTAL **	40.13	40.13	.00	40.13
				1240 JEFFORY B. McDONALD				
69217	1	303	11/08/19	Meat for Christmas Party	176.82	55608		
				** VENDOR TOTAL **	176.82	176.82	.00	176.82
				1251 MIDWEST METERS, INC.				
0112808-IN	1	302	11/08/19	Water Meters	6500.00	55609		
				** VENDOR TOTAL **	6500.00	6500.00	.00	6500.00
				1293 MAILFINANCE				

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		1293		MAILFINANCE				
N7989270	1	001	11/08/19	Postage Machinw Lease	443.58	218E		
				** VENDOR TOTAL **	443.58	443.58	.00	443.58
		1331		NORRIS OUTDOOR ADVERTISING				
1759	1	001	11/08/19	Billboard Rent	375.00	55610		
				** VENDOR TOTAL **	375.00	375.00	.00	375.00
		1500		PEAKS AUTO SERVICE				
69245	1	303	11/08/19	Heater Core	245.87	55611		
69245	2	002	11/08/19	Headlight Bulb	31.95	55611		
				** TOTAL **	277.82	277.82	.00	277.82
				** VENDOR TOTAL **	277.82	277.82	.00	277.82
		1503		PRODUCERS COOP. ASSOC.				
69250	1	001	11/08/19	Diesel Additive	7.20	55612		
69250	2	002	11/08/19	Fuel Fire Dept Generator	249.98	55612		
69250	3	001	11/08/19	Dump Truck Fuel	53.34	55612		
69250	4	303	11/08/19	Work Gloves	85.76	55612		
69250	5	001	11/08/19	Blue Def 2.5 Gal	12.01	55612		
				** TOTAL **	408.29	408.29	.00	408.29
				** VENDOR TOTAL **	408.29	408.29	.00	408.29
		1519		THE MORNING SUN				
05102889	1	001	11/08/19	Ad for Ord# 1339 (Reconn	108.72	55613		
				** VENDOR TOTAL **	108.72	108.72	.00	108.72
		1552		P.W.W.S.D. #11				
3383	1	302	11/08/19	Purchased Water	18908.25	55614		
				** VENDOR TOTAL **	18908.25	18908.25	.00	18908.25
		1560		PACE ANALYTICAL SERVICES, INC.				

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		1560 PACE ANALYTICAL SERVICES, INC.							
1860063215	1	301	11/08/19	Inv#'s: 1860063215/19600 1960083647/1960087579/ 1960090223	1502.00	55615			
		** VENDOR TOTAL **			1502.00	1502.00	.00	1502.00	
1708 STANION WHOLESALE ELECTRIC									
69226	1	303	11/08/19	CT (Current Transformer)	238.50	55616			
69226	2	303	11/08/19	O-Covers	47.00	55616			
69226	3	303	11/08/19	Tape Super 33+	42.00	55616			
69226	4	303	11/08/19	S/H-Taxes	30.00	55616			
		** TOTAL **			357.50	357.50	.00	357.50	
		** VENDOR TOTAL **			357.50	357.50	.00	357.50	
1721 STATE TREASURER									
376190EF7	1	505	11/08/19	Series 2014 Pymt	205000.00	219E			
376190EF7	2	505	11/08/19	Series 2014 Pymt	1537.50	219E			
		** TOTAL **			206537.50	206537.50	.00	206537.50	
		** VENDOR TOTAL **			206537.50	206537.50	.00	206537.50	
1767 STILL FIRE SERVICES, LLC									
69223	1	002	11/08/19	Pump Test E-1	225.00	55617			
69223	2	002	11/08/19	Pump Test E-3	225.00	55617			
69223	3	002	11/08/19	Pump Test Q-1	225.00	55617			
		** TOTAL **			675.00	675.00	.00	675.00	
		** VENDOR TOTAL **			675.00	675.00	.00	675.00	
1809 T & R ELECTRIC									
67269-1	1	303	11/08/19	167 KVA Transformer	2700.00	55618			
67269-1	2	303	11/08/19	25 KVA Transformer	800.00	55618			
67269-1	3	303	11/08/19	S/H-Taxes	300.00	55618			
		** TOTAL **			3800.00	3800.00	.00	3800.00	

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		1809 T & R ELECTRIC						
				** VENDOR TOTAL **	3800.00	3800.00	.00	3800.00
		1829 T & R SERVICE						
B0392	1	303	11/08/19	Disposal of Transformers	4573.00	55619		
				** VENDOR TOTAL **	4573.00	4573.00	.00	4573.00
		1900 POSTMASTER						
69224	1	303	11/08/19	Nov Utility Bills	144.23	55620		
69224	2	302	11/08/19	Nov Utility Bills	144.22	55620		
69224	3	301	11/08/19	Nov Utility Bills	144.22	55620		
				** TOTAL **	432.67	432.67	.00	432.67
				** VENDOR TOTAL **	432.67	432.67	.00	432.67
		1901 USA BLUE BOOK						
051481	1	302	11/08/19	Chlorine Reagents	43.58	55621		
051481	2	302	11/08/19	S/H	20.52	55621		
				** TOTAL **	64.10	64.10	.00	64.10
		940299						
	1	001	11/08/19	Hydration Mix	99.78	55621		
	2	302	11/08/19	Pelican Case/3' Hydrant	1527.90	55621		
	3	302	11/08/19	Water Metere Stand	196.51	55621		
	4	302	11/08/19	LF Brass Float	136.31	55621		
				** TOTAL **	1960.50	1960.50	.00	1960.50
				** VENDOR TOTAL **	2024.60	2024.60	.00	2024.60
		2155 WEX FLEET FUEL CARD						
69247	1	303	11/08/19	Fuel used in October 201	55.46	220E		
69247	2	303	11/08/19	Fuel used in October 201	15.00	220E		
69247	3	002	11/08/19	Fuel used in October 201	84.79	220E		
69247	4	002	11/08/19	Fuel used in October 201	86.11	220E		
69247	5	002	11/08/19	Fuel used in October 201	78.53	220E		
69247	6	303	11/08/19	Fuel used in October 201	23.34	220E		

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2155 WEX FLEET FUEL CARD								
69247	7	001	11/08/19	Fuel used in October 201	62.39	220E		
69247	8	002	11/08/19	Fuel used in October 201	50.64	220E		
69247	9	303	11/08/19	Fuel used in October 201	53.54	220E		
69247	10	002	11/08/19	Fuel used in October 201	112.26	220E		
69247	11	001	11/08/19	Fuel used in October 201	70.90	220E		
69247	12	302	11/08/19	Fuel used in October 201	259.40	220E		
69247	13	002	11/08/19	Fuel used in October 201	266.40	220E		
69247	14	001	11/08/19	Fuel used in October 201	152.36	220E		
69247	15	303	11/08/19	Fuel used in October 201	128.27	220E		
69247	16	002	11/08/19	Fuel used in October 201	341.83	220E		
69247	17	001	11/08/19	Fuel used in October 201	72.06	220E		
69247	18	002	11/08/19	Fuel used in October 201	95.88	220E		
69247	19	002	11/08/19	Fuel used in October 201	130.05	220E		
69247	20	302	11/08/19	Fuel used in October 201	106.11	220E		
69247	21	001	11/08/19	Fuel used in October 201	138.85	220E		
69247	22	303	11/08/19	Fuel used in October 201	122.87	220E		
69247	23	302	11/08/19	Fuel used in October 201	158.11	220E		
69247	24	001	11/08/19	Fuel used in October 201	5.35	220E		
69247	25	303	11/08/19	Fuel used in October 201	113.61	220E		
69247	26	002	11/08/19	Fuel used in October 201	200.90	220E		
69247	27	303	11/08/19	Fuel used in October 201	68.33	220E		
69247	28	001	11/08/19	Fuel used in October 201	149.80	220E		
69247	29	301	11/08/19	Fuel used in October 201	75.79	220E		
69247	30	001	11/08/19	Fuel used in October 201	11.93	220E		
				** TOTAL **	3290.86	3290.86	.00	3290.86
				** VENDOR TOTAL **	3290.86	3290.86	.00	3290.86
6982 LEARNING TREE INSTITUTE								
20948	1	001	11/08/19	Name Plate-Paula Holt	4.00	55622		
				** VENDOR TOTAL **	4.00	4.00	.00	4.00
9999990024 HEATHER A LOHMEYER C.S.R.								
69221	1	002	11/08/19	Municipal Court/Reportin	147.00	55623		

INVOICE LN DIST ID DUE DATE REFERENCE PAID AMT CHECK NO

9999990024 HEATHER A LOHMEYER C.S.R.

** VENDOR TOTAL **	147.00	147.00	.00	147.00
** E-PAYMENT TOTAL **				210271.94
** PRINTD CHK TOTAL **				109133.12
** GRAND TOTAL **	319405.06	319405.06	.00	319405.06

APPROPRIATION ORDINANCE 2019-23 FOR THE AMOUNT OF \$319,405.06

PASSED AND APPROVED BY THE GOVERNING BODY NOVEMBER 12, 2019

Mickey J. Pyle, Mayor

ATTEST:

Karen E. Buck, CMC, CPM, City Clerk